



**Anna Kleiner, Graduate Studies Coordinator**

Tel.: +972-4-8294226  
Fax.: +972-4-8293900  
akleiner@cs.technion.ac.il

**אנה קליינר, מרכזת לימודי תארים מתקדמים**

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פקס': +972-4-8293900  
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## Checklist - Return of Items on Completion of a Graduate Degree at the Computer Science Department

Dear Graduating Student,

The CS graduate coordinator will grant approval for this form only upon acquiring the required signatures outlined below. Additionally, kindly reach out to the Central Library for written authorization. Students who are continuing their studies or teaching are required to provide the Central Library with confirmation of ongoing studies or a letter of appointment.

Wishing you continued success in your future endeavors on behalf of the Department.

.....  
**Graduate's name:** \_\_\_\_\_

### For students who continue to Ph.D. studies

I confirm that the student has completed an M.Sc. degree and been admitted for Ph.D. studies, and accordingly there is no need to sign the Computer and Building Equipment sections.

\_\_\_\_\_  
Date

\_\_\_\_\_  
Anna Kleiner (Room 503)

### Computers

\_\_\_\_\_  
I hereby confirm that the above has returned the laptop computer in his possession

\_\_\_\_\_  
Date

\_\_\_\_\_  
Shirly Kruvi (Room 318)

I hereby confirm that the student is not in possession of any Faculty equipment (laptop lock, software)

\_\_\_\_\_  
Date

\_\_\_\_\_  
Shirly Kruvi (Room 318)

### Building equipment

\_\_\_\_\_  
I hereby confirm that the above has returned all office keys, the magnetic card, and any other equipment belonging to the Faculty, and I further confirm that I have verified that the student has removed all their personal belongings from the room and left an orderly workstation.

\_\_\_\_\_  
Date

\_\_\_\_\_  
Yaniv Abutbul (Room 203)

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**Graduate Studies Coordinator**

I hereby confirm that:

- A digital copy has been received by email
- A Deposition Form signed by the supervisor/s has been received

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Date

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Sharon Emuna- Graduate Coordinator  
(Room 505)

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We will be glad to receive the following contact details so that we can send invitations to graduate conferences, auditing, dispatch of the Faculty magazine, etc. (it is not obligatory to provide these details):

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Email address

Telephone

Mailing address